**Application Guide to Beta Awards 2024**

**Endeavours**

Before starting the [Beta Awards](https://betacity.eu/en/beta-awards/) registration process, we recommend that you carefully read the [rules](https://betacity.eu/en/beta-awards/rules/) and [application guide](https://betacity.eu/en/beta-awards/ghid/) and prepare all data and materials necessary for uploading in advance.

In this document, you will find all the fields from the application form (application form will open on 12 June) so that you can prepare all your information ahead of time. When you complete the application form, you will only need to copy the fields from this document.

**The application must be done in one session, so it will be beneficial to have everything ready.**

## **About the author**

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| **Main Author\***  *The application to the competition and the prize will be offered to an individual. The entrant accepts responsibility for the accuracy of the data submitted to the organiser.* |

Name Surname

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| **Profession\***  *This category is open to projects that are carried out or initiated by professional bodies, administrations or civil society.* |

Enter your profession

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| **Image of the author/collective\***  *The image will be displayed together with the name of the main author.* |

Please prepare an image Format: .jpeg, .jpg, .png. Size: minimum 440 x 440 px - the picture will be displayed on the website and in related materials in square format. Resolution: 72 dpi. File size: maximum 1.5 MB. You will upload this in the registration form.

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| **Email\***  *We will use this email address in communications with you throughout the awards period and after the awards have ended for any additional promotional materials.* |

[example@email.com](mailto:example@email.com)

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| **Phone number\***  *Uses digits only, no "+" symbols "()"*  *We will use your phone number in communications with you throughout the awards period and after the end of the awards for any ancillary promotional materials.* |

ex: 0040720123456

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| **Country of residence**\*  *To qualify for the competition, the project's author* ***must be a resident*** *or have completed his/her studies in Romania, Hungary, or Serbia, or the project location must be within the territory of the three countries.* |

Enter the author’s country of residence.

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| **City of residence\*** |

Enter the author’s city of residence

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| **Graduated school \***  *To qualify for the competition, the project's author must reside or* ***have completed*** *his/her studies in Romania, Hungary, or Serbia, or the location's project must be within the three countries.* |

Name of the university graduated from

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| **Collective/office**  *This section is optional. Use commas for separation if you list more than one collective etc.* |

Name of the collective or office

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| **Text presentation of the author/office in mother tongue\***  *Author's biography in one of the 3 supported languages: RO, HU, or SRB. This description will be displayed on the Romanian version of the Beta website.*  *Maximum 1500 characters.* |

Biography of the author/the collective of authors/the office in the mother tongue (RO, HU, SRB). Max 1500 characters.

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| **Text presentation of the author in English \***  *This description will be displayed on the English version of the Beta website.*  *Maximum 1500 characters* |

Biography of author/collective of authors/office in English (EN). Maximum 1500 characters.

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| **Co-authors/team members**  *This section is optional. Use commas for separation.* |

Names of collaborators/team members, separated by commas.

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| **External collaborators**  *This section is optional. Use commas for separation.* |

Names of external collaborators, separated by commas.

## **Project general data**

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| **Project title in mother tongue\***  *The project title is in one of the 3 accepted languages:* ***RO****,* ***HU,*** *or* ***SRB.*** *We recommend to keep the title as concise as possible. This title will be displayed on the Romanian version of the Beta website.* |

Project title in mother tongue (RO/HU/SRB)

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| **Project title in English\***  This title will be displayed on the **English** version of the Beta website. |

Project title in English (EN)

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| **Project location\***  ***Please enter both city and country.*** *To qualify for the competition, the project location must be in Romania, Hungary, or Serbia, or the project author must be a resident or have completed his/her studies in one of the three countries.* |

City, Country

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| **Budget\***  *Enter the budget in* ***euros****.* |

Ex. 1 000 000 euro

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| **Area** |

ex: 5000 sqm/ha

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| **Project start date\***  *The date on which the graduation project began.* |

Ex: August 2021

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| **Construction completion date\***  *The project completion date must fall within the period July 2022-July 2024. If the project is still ongoing, please enter ongoing.* |

ex: August 2023

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| **Client**  *This section is optional. Use the comma for separation if you list more than one client.* |

Client’s name

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| **Builder**  This section is optional. Use the comma for separation if you list more than one constructor. |

Builder’s name

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| **Website**  ***Full browser link*** *from the project website, company, project page, etc. This section is optional.* |

https//[www.proiect.com](http://www.proiect.com)

## **Project description**

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| **Project description in English\***  *Project description in one of the 3 accepted languages:* ***RO, HU,*** *or* ***SRB.*** *This description will be displayed on the Romanian version of the Beta website as well as on the exhibition board.* |

Project description in mother tongue (RO/HU/SRB), în maximum 2500 characters.

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| **Project description in English\***  *This description will be displayed on the English version of the Beta website as well as on the exhibition board.* |

Project description in English (EN), using a maximum of 2500 characters.

## **Project images**

To significantly simplify the application process, the exhibition panel will be generated based on the information entered in this form. After applying you will be able to preview the project webpage as it will be viewed for judging, as well as the exhibition panel in PDF format.

Don't worry, you will be able to make changes for a limited time after submitting your application, in case you notice something that needs changing.

We recommend that you consult the [application guide](https://betacity.eu/en/beta-awards/ghid/) for the correct preparation of the image area in the exhibition panel.

You will upload the images in the application form (application form will open on 12 June).

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| **Image area of the exhibition panel\***  Use the image area preparation layout. Export it in .jpeg, .jpg or .png format, at a resolution of at least 150 dpi (preferably 300 dpi, but be careful with the file size).  Format: .jpeg, .jpg, .png  Size: 1:1 with layout  Resolution: 300 dpi preferred, minimum 150 dpi  File size: Maximum 20 MB  You will upload this image in the application form! |

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| **Images for the website\***  *These images will be used to present the project on the website, viewed, and judged.*  *To control the order in which the images are displayed on the website, we recommend that you number the names of the pictures as follows, with the first picture being* ***the******project cover****:*  *01.picture.jpeg, 02.photo.jpeg, 03.photo.jpeg, etc.*  *Minimum 3 images, maximum 10. We encourage you to add both atmospheric pictures and sections in the shot etc. Images can be either landscape or portrait, but we recommend using predominantly* ***portrait.***  *Format: .jpeg, .jpg, .png Size: minimum height 960 px, for good image quality on HD monitors. Resolution: 72 dpi File size: maximum 1.5 MB/image*  *You will upload these images in the application form!* |

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| **Photo credits\***  *Use commas for separation.* |

Name of photographer(s)